

**PNG Power Ltd is now refocused in making electricity service more reliable and accessible to its clients and so hereby invites expression of interest from suitably qualified and experienced individuals to join its innovative workforce. PNG Power Ltd has extensive corporate and technical development programs which will position you for an exciting career. These positions are within the Operating & Maintenance, Office of COO and Customer Services Business Units and are based at various PPL Centre's nationwide and the National Office.**

### **CUSTOMER SERVICES SUPERVISOR-KEREMA**

**Primary Objectives:**

Reporting to the Asset Manager-Kerema, this position is responsible for ensuring the day to day customer services activities for PPL Kerema are executed effectively and efficiently so that customers' needs are met or exceeded, which supports PPL's revenue and its business needs.

**Qualifications:**

- Tertiary qualifications in Business Studies, Commerce or related fields.

**Skills and Personal Attributes**

- Proven experience and exposure in similar role, particularly in;
- Supervising and coordinating a high volume customer service function
- Coordinating functions in multiple geographical locations
- Addressing customer complaints in a professional manner
- Working as part of a Customer Services delivery and/or Retail Sales team
- Addressing and enhancing inadequate service standards through new methods of working or process and procedures improvements
- Excellent Communication skills (oral, written and interpersonal).
- A proven team player, who is reliable, able to motivate others, has integrity and accepts responsibility and is accountable, for performance and result oriented.
- Must be flexible, champion team players, adaptable to change, enthusiastic self-starters, and eager to quickly assimilate new concepts and ideas.

### **TEAM LEADER CUSTOMER SERVICES-KIMBE**

**Primary Objectives:**

Reporting to the Provincial Asset Manager-Kimbe, this position is responsible for ensuring the day to day customer services activities for PPL Kimbe are executed effectively and efficiently so that customers' needs are met or exceeded, which supports PPL's revenue and its business needs.

**Qualifications:**

- Tertiary qualifications in Business Studies, Commerce or related fields.

**Skills and Personal Attributes**

- Proven experience and exposure in similar role, particularly in;
- Supervising and coordinating a high volume customer service function
- Coordinating functions in multiple geographical locations
- Addressing customer complaints in a professional manner
- Working as part of a Customer Services delivery and/or Retail Sales team
- Addressing and enhancing inadequate service standards through new methods of working or process and procedures improvements.
- Communication skills (oral, written and interpersonal), which will enable provision of effective advice, quality coaching, concise documentation and reports
- A proven team player, who is reliable, able to motivate others, has integrity and accepts responsibility and is accountable, for performance and result oriented.

### **SUPERVISOR METER SURVEY TECHNICIAN-NATIONAL OFFICE**

**Primary Objectives:**

Reporting to the Team Leader Meter Survey, this position is responsible to take supervisory responsibility for the delivery of PPL's Service satisfaction to its customers through technical meter survey and meter controlling services. It is also responsible to ensure customer needs in terms of meter survey are met or exceeded, which supports PPL's revenue associated business needs.

**Qualifications:**

- Diploma in Business Studies, Commerce, Public Relations or Psychology
- Tertiary qualification from Electrical field

**Skills and Personal Attributes**

- Possess significant experience and exposure in the following areas;
- Attending to a high volume of customer service function
- Attending to customer services functions in a multiple geographical locations
- Addressing customer complaints in a professional manner
- Working as part of a customer care services delivery and or retail sales team
- Other customer services supervisory roles
- Excellent Communication skills (oral, written and interpersonal) and a proven team player who is commercial driven, financially astute, effective reporting and presentation skills, supervising skills and goal & result orientated
- A professional and demonstrate strong tendencies in the areas of problem solving skills, approachable and confident, collaborative, engaging, patience, respectable and service minded/focused.

### **ZONE SUBSTATION FOREMAN-PORT MORESBY**

**Primary Objectives:**

Reporting to the Team Leader Zone Substations North, this position is responsible to effectively and efficiently take the responsibility in supervising and carrying out maintenance and repairs to all HV and LV equipment including circuit breakers, power transformers and associated equipment's in zone substations within POM Transmission.

**Qualifications:**

- Licensed & trade certified electrician
- Certified HV/LV operating License

**Skills and Personal Attributes**

- Proven experience and exposure in the following areas;
- Electrical installations
- Electrical equipment repairs and maintenance
- Substations transformer maintenance and installations
- Able to read electrical schematic and single line drawings
- Computer literate with knowledge in MS Office applications (Word, Excel, Projects, etc).
- Communication skills (oral, written and interpersonal), which will enable provision of effective skills in substation HV/LV equipment/devices maintenance and installations, effective planning & organising, report writing and Occupational Health & Safety Procedures.
- A proven team player who is innovative, reliable, organised, detail conscious and result orientated and an achiever.

### **2x ZONE SUBSTATION TECHNICIAN-PORT MORESBY**

**Primary Objectives:**

Reporting to the Foreman Zone Substations South, this position is responsible to effectively and efficiently take the responsibilities in supervising and carrying out maintenance and repairs to all HV and LV equipment including circuit breakers, power transformers and associated equipment in zone substations within the POM Transmission.

**Qualifications:**

- Licensed & trade certified electrician
- Certified HV/LV operating License

**Skills and Personal Attributes**

- Proven experience and exposure in the following areas;
- Electrical installations
- Electrical equipment repairs and maintenance
- Substations transformer maintenance and installations
- Able to read electrical schematic and single line drawings.
- Computer literate with knowledge in MS Office applications (Word, Excel, Projects, etc).
- Communication skills (oral, written and interpersonal), which will enable provision of effective skills in substation transformer maintenance and installations, report writing, effective planning and organising skills and occupational Health and Safety Procedures
- A proven team player who is innovative, reliable, organised, detail conscious and result orientated and an achiever.

### **SUBSTATION TECHNICIAN-PORT MORESBY**

**Primary Objectives:**

Reporting to the Foreman Zone Substation North, this position is responsible to ensure effectively and efficiently carry out maintenance and repairs to all HV and LV equipment, including circuit breakers, power transformers and associated equipment's on zone substations within the POM system. .

**Qualifications:**

- Licensed & trade certified electrician
- Certified HV/LV operating License

**Skills and Personal Attributes**

- Proven experience and exposure in the following areas;
- Electrical installations
- Electrical equipment repairs and maintenance
- Substations transformer maintenance and installations
- Able to read electrical schematic and single line drawings.
- Computer literate with knowledge in MS Office applications (Word, Excel, Projects, etc).
- Communication skills (oral, written and interpersonal), which will enable provision of effective skills in substation transformer maintenance and installations, report writing, effective planning and organising skills and occupational Health and Safety Procedures
- A proven team player who is innovative, reliable, organised, detail conscious and result orientated and an achiever.

### **SHIPPING & LOGISTICS OFFICER-KOKOPO**

**Primary Objectives:**

Reporting to the Team Leader Shipping & Logistics, this position is responsible for the supervision of expediting of all PPL official orders, preparation and distribution of shipping documents for all incoming and outgoing inventory consignments.

It is also responsible for the weekly inspections to all agent warehouse and bond stores, reporting on outstanding inventory and ensuring the expediting team is effectively supporting the inventory management groups effort to maintain sufficient inventory stock at the warehouses to support PPL's core business objectives.

**Qualifications:**

- Degree or Diploma in Business Studies/Business Management/Purchasing and Inventory or Business related field with relevant five (5) or more years of experience in provisioning and purchasing administration role.

**Skills and Personal Attributes**

- Proven experience and exposure in similar role in customs, shipping and expediting functions
- Excellent Communication skills (oral, written and interpersonal).
- A proven team player, who is reliable, able to motivate others, has integrity and accepts responsibility and is account able, for performance and result oriented.
- Must be flexible, champion team players, adaptable to change, enthusiastic self-starters, and eager to quickly assimilate new concepts and ideas.

### **TEAM LEADER DISTRIBUTION-ALOTAU**

**Primary Objectives:**

Reporting to the Provincial Asset Manager Alotau, this position is responsible to effectively and efficiently take the responsibilities in leading, supervising and coordinating the activities of all electrical installation, maintenance and repairs to lines, transformers and equipment's within Alotau establishment.

**Qualifications:**

- Diploma in Electrical Engineering
- Licensed and trade certified electrician
- Certified HV/LV Operating License

**Skills and Personal Attributes**

- Proven experience and exposure in similar role, particularly in;
- Electrical installations
- Electrical equipment repairs
- Substation transformer maintenance and installations
- Excellent Communication skills (oral, written and interpersonal).
- A proven team player, who is reliable, able to motivate others, has integrity and accepts responsibility and is account able, for performance and result oriented.
- Must be flexible, champion team players, adaptable to change, enthusiastic self-starters, and eager to quickly assimilate new concepts and ideas.

**APPLICANTS RESIDING WITHIN RESPECTIVE CENTRES OR WITHIN LOCALITY OF THE ADVERTISED VACANCY ARE ENCOURAGED TO APPLY.**

PNG POWER offers attractive terms and conditions of employment and remuneration to commensurate skills and expertise required by these roles. To apply, send only your application letter and current resume clearly indicating the job vacancy to the following;

EMAIL : recruitment@pngpower.com.pg  
 POSTAL ADDRESS : PNG Power Ltd, P.O.Box 1105, Boroko, NCD  
 HAND DELIVERED : PNG Power Ltd National Office, corner of Wards Road, Hohola

**EXPRESSION OF INTEREST WILL CLOSE AT 4:30PM ON FRIDAY 05TH MAY 2017.**

ORIGINAL CERTIFICATES (QUALIFICATION) IS REQUIRED AT THE TIME OF INTERVIEW. ONLY SHORT LISTED APPLICANTS WILL BE CONTACTED, PLEASE CONSIDER YOUR APPLICATION UNSUCCESSFUL IF YOU ARE NOT CONTACTED WITHIN 4 WEEKS AFTER CLOSE OF APPLICATIONS.