



## **APPLICANT INFORMATION PACK**

**Manager Non System Loss**

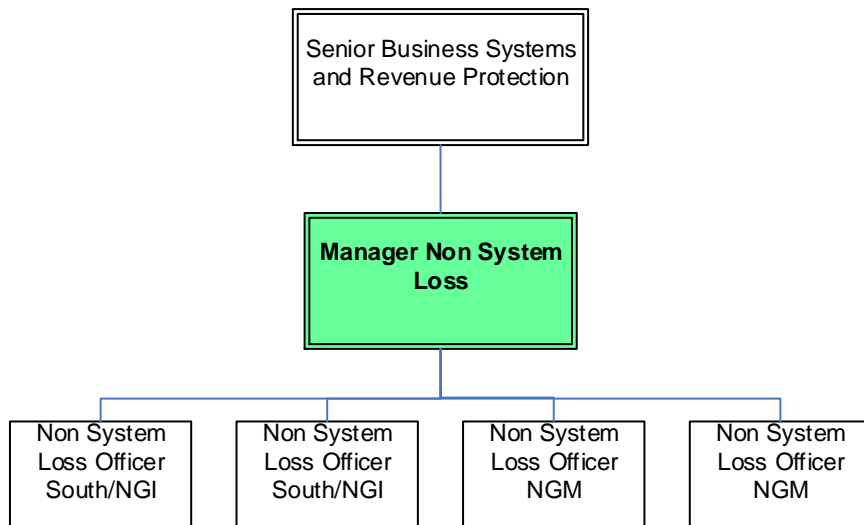
## Overview

### The Role

Reporting to the Senior Manager Business Systems and Revenue Protection , this position is responsible for establishing policies, procedures and business practices to prevent the loss of revenue through unauthorised use (theft & tempering), unbilled consumption & meter inaccuracy, unmetered consumption, bad debts, etc... including development of a program around this concept that will help to reduce the opportunities that these losses can occur and more specifically work towards preventing the loss rather than solely be reactive to them after they occur.

### Reporting Relationships

This role reports to the Senior Manager Business Systems and Revenue Protection. The team structure is depicted below.



### Key Responsibilities and Accountabilities

The following table highlights this position's key responsibilities and accountabilities. It is not an exhaustive list however, and the position holder can expect to be engaged in other activities where they can add value to PPL and for which they are competent.

You are <u>responsible</u> for the following activities	You are <u>accountable</u> for how well the following deliverables are achieved
Capacity Analysis	Responsible for accurate metering of the system which enables efficient operation and system loss reduction.
Production	Be an active leader and team player ensuring a cohesive Revenue collection team striving together for high performance and profit.
Optimisation	<p>Ensure that non-technical system loss team Members have the skills, knowledge and resources to perform work at optimal level at all times.</p> <p>Ensure plant and systems operate at optimal level.</p>
Managing non-technical system losses	<p>Identify, investigate and resolve all outside premises theft incidents by recovery and apprehension.</p> <p>Ensure to take required steps utilizing prolific energy/system loss recovery procedures.</p> <p>Identify and support internal cases under the direction of Senior Manager Business Systems and Revenue Protection</p> <p>Conduct surveillances as defined and directed by Senior Manager Business Systems and Revenue Protection</p> <p>Develop and implement controls along with loss prevention strategies to attain elimination goals and accident reduction.</p>
Reporting on non-technical system losses	<p>Prepare case reports for Corporate Loss Prevention and Law Enforcement relevant to theft incidents, stolen electricity and other criminal activities taking place at within PPL.</p> <p>Maintain, update and control all relevant evidence.</p> <p>Record non-compliance of company procedures and policies on activity report every week.</p> <p>Interact regularly with management and on Loss Prevention associated matters to explain and improve theft awareness.</p> <p>Receive and report confidential details to Senior Manager Business Systems and Revenue Protection and Area Loss Prevention Manager to assist internal investigations.</p> <p>Focus on frequency and severity of accidents for all coverage lines.</p>

You are <u>responsible</u> for the following activities	You are <u>accountable</u> for how well the following deliverables are achieved
Managing Meter Surveys and consumption	Prepare Meter Survey Program. High & Low Consumption Meter Survey nationwide Prepare budget for high consumption meter survey Organise Inspectors, Contractors, Materials and Staff for Meter Survey Roll out.
Team Management	The Non-Technical Loss System Management Team's resources are commensurate with the needs of the business and comply with both company and legislative requirements.
	Members of the Non-Technical Loss System Management know and understand the strategic direction of SOBU & PPL and their respective roles and responsibilities, including acceptable behaviours and standards of performance expected of them.
	PPL is recognised as a leader in the field of power system operation practice and performance within PNG
Relationship Management	Positive and constructive relationships are established and maintained with fellow members of the Non-Technical Loss System Team.
	Members of the wider PPL Team and relevant functional Divisions are appropriately involved in and kept informed of the Non-Technical Loss System Team's activities and matters affecting their areas of responsibility.
	Tactical level relationships are established and maintained with the Technical Support key service providers and customers.

### Selection Criteria

The below selection criteria will be used to evaluate applications for the role. It is essential you meet and address this criterion as part of your application if you are intending to apply.

1. A University qualification in Electrical Engineering or related field
2. Demonstrate a successful track record in a senior management position within the power industry.
3. significant experience in conducting technical investigations on consumption, managing a billing/invoicing function, providing customer service on behalf of a large organisation, presenting reports
4. Strong people management skills and be able to demonstrate success in organization, have strong business acumen and be recognized as an inspirational leader.
5. You will need to be a person that is; Driven to create change with proven capabilities, Forward thinking, strategic and disciplined, Inspiring, caring and works well with others for superior results, Takes personal accountability and Customer centric.



## Remuneration

An attractive remuneration package is on offer, and salary will be commensurate with experience and qualifications.

## How to apply?

Please review the following *essential* requirements for application to this role.

## What to submit with your application?

A. Response to the Selection Criteria. Please provide details of your prior skills and experience in accordance with each of the Selection Criteria detailed below. Your response should be no more than a total of three pages, with 2-3 paragraphs for each Selection Criteria.

- 1. A University qualification in Electrical Engineering or related field*
- 2. Demonstrate a successful track record in a senior management position within the power industry.*
- 3. significant experience in conducting technical investigations on consumption, managing a billing/invoicing function, providing customer service on behalf of a large organisation, presenting reports*
- 4. Strong people management skills and be able to demonstrate success in organization, have strong business acumen and be recognized as an inspirational leader.*
- 5. You will need to be a person that is; Driven to create change with proven capabilities, Forward thinking, strategic and disciplined, Inspiring, caring and works well with others for superior results, Takes personal accountability and Customer centric.*

[NOTE: The above selection criteria **must** be specifically addressed in order to be considered for the position. Applications not addressing this selection criteria may not be considered for the role.]

B. Curriculum Vitae. Please provide a copy of your curriculum vitae, including details of your work experience and qualifications.

C. Referees. Please provide the names and contact details of three referees who can provide a reference on recent and past work experience. Details should include current phone numbers and email addresses.

## When to submit?

Applications must be received by **COB Tuesday 25<sup>th</sup> September, 2018.**

Late applications may not be considered.



**How to submit?**

The preferred method of submission is by email to [recruitment@pngpower.com.pg](mailto:recruitment@pngpower.com.pg) clearly indicating the subject as **"LEAD-VAC"**

You may also submit your application through mail or hand delivered to the following addresses:

**Postal Address:** The Recruitment Officer  
PNG Power Ltd  
P O Box 1105, BOROKO, NCD

**Hand Delivered:** PNG Power Head Office, Cnr Wards Road, Hohola, NCD